



Computer Classes for Adults Age 50+

Willow Glen Community Center
2175 Lincoln Ave., San Jose

JUNE - AUGUST 2017 (2017 Session 3)

REGISTER BY MAIL, ONLINE, DROP IN

You don't have to come in to the Willow Glen Community Center and wait in line to register! The two preferred methods to register are **online** on our website: www.snlcsj.org/willows or by **mail**. You can also **drop off** your registration form at the Willow Glen Community Center office before June 3rd.

Drop-in Option - For those *needing assistance*, we have added this 3rd option. Come to the Center on Saturday, June 3rd, 2017, from 11:00-12:30 PM in Room 5. This is for you if you need help signing up, need advice on what classes or workshops to take, have questions about the classes offered, or can only pay in cash. We will have volunteers to assist you.

Registering by any of the above methods gives you the same chance of obtaining a place in a class or workshop. See pages 6 thru 7 for complete registration information.

Information on Fees

We are a part of the national SeniorNet network and you must be a member of this organization to take a class (not required for workshops.) Dues are **\$44** for your first one-year membership, **\$33** for a one-year renewal. If you are not a member and enroll in a class, you will be asked for the annual membership fee.

Course Fee for 8-week courses is **\$20.00** per student; for 3 or 4 week courses is **\$15.00**. One-Day Workshops are available for **\$10**. See pages 5 and 6 for Workshop information.

Benefits Information

Open Lab is free for registered students: Wednesdays, 2 p.m. – 4 p.m.
Practice what you're learning in class and get answers to computer questions.

Technology User Group – Meets the second Monday of most months, **2 p.m. – 3:30 p.m.**
Featured speakers discuss current technology issues of interest to seniors.

National SeniorNet membership also entitles you to take SeniorNet courses at **Almaden Community Center**. To join the Almaden mailing list, call 408-677-7698; stop by the Almaden Community Center, 6445 Camden Avenue, San Jose 95120; or visit www.snlcsj.org/almaden.

Miscellaneous Information

Many classes require a **flash drive** (thumb, USB) to take your classroom work home for practice. Bring one with you to the first class or buy one in class for \$8.00 (check or exact change, please.)

Willows SeniorNet does not permit **auditing** of classes and cannot make exceptions to this policy.

The registration packet is mailed and posted online about 2 weeks before each of the four registration deadlines.

Willows SeniorNet Learning Center
2017 Session 3 Class Schedule, June - August

CLASS	NO.	WK	DAY	DATES	TIME	INSTRUCTOR
A--BASIC DNA FOR GENEALOGISTS AND FAMILY HISTORIANS	AGD_002	8	MON	6/12/2017_8/7/2017	9 - 11 AM	R Ferman
B--IPHONE/IPAD - BEGINNERS	IPB_001	4	MON	6/19/2017_7/10/2017	11:30 AM - 1:30 PM	P Tam
C--IPHONE/IPAD - INTERMEDIATE	IPC_004	4	MON	7/17/2017_8/7/2017	11:30 AM - 1:30 PM	P Tam
D--BASIC MANAGING YOUR COMPUTER USING WINDOWS 10 -Tue NOT FOR BEGINNERS	B10_008	8	TUE	6/13/2017_8/8/2017	9 - 11 AM	J Ferrier
E--See separate Workshop schedule	WRK_000	0	TUE	6/13/2017_8/8/2017	11:30 AM - 1:30 PM	Various
F--INTRODUCTION TO POWERPOINT	PPI_002	8	TUE	6/13/2017_8/8/2017	2 - 4 PM	L Garcia
G--INTERMEDIATE GOOGLE SEARCH NOT FOR BEGINNERS	GGG_002	8	WED	6/14/2017_8/2/2017	9 - 11 AM	R Ferman
H--See separate Workshop schedule - intermediate	WRK_000	0	WED	6/21/2017_8/9/2017	11:30 AM - 1:30 PM	Various
O--OPEN LAB NOTE: UNLESS CENTER IS CLOSED	OL_001	8	WED	6/14/2017_8/2/2017	2 - 4 PM	D Blum
I--INTERMEDIATE MANAGING YOUR COMPUTER USING WINDOWS 10 NOT FOR BEGINNERS	M10_009	8	THU	6/15/2017_8/3/2017	9 - 11 AM	R Ferman
J--ANDROID PHONE - BEGINNERS	SPB_001	4	THU	6/22/2017_7/13/2017	11:30 AM - 1:30 PM	P Tam
K--ANDROID PHONE - INTERMEDIATE	SPA_003	4	THU	7/20/2017_8/10/2017	11:30 AM - 1:30 PM	P Tam
L--See separate Workshop schedule	WRK_000	0	THU	6/15/2017_7/6/2017	2 - 4 PM	Various
M--FIND-A-GRAVE: YOUR FAMILY'S VISUAL GENEALOGY	AGV_002	8	FRI	6/16/2017_8/4/2017	9 - 11 AM	R Ferman
N--COMPUTER FUNDAMENTALS USING WINDOWS 10 - BEGINNERS	F10_005	8	FRI	6/16/2017_8/4/2017	11:30 AM - 1:30 PM	D Masui
P--NEXT FUN CLASS AFTER COMPUTER FUNDAMENTALS	CFE_001	4	FRI	6/16/2017_7/7/2017	2 - 4 PM	L Harbour

TECHNOLOGY USER MEETINGS:2ND MONDAY OF MONTH ---

LAB CLOSURE ON 7/4 THIS SESSION

Computer Courses

Visit www.snicsj.org/willows/future.html for a more complete description of each class.

(A) BASIC DNA FOR GENEALOGISTS AND FAMILY HISTORIANS

COURSE FEE: \$20.00

PREREQUISITES: *Introduction to Computers, Windows, Word Processing, and basic knowledge of Genealogy or Family History.*

To know who you are you must know where you have been. This course explains what DNA is, where it comes from, how to use it & limits on what it can tell you. We will investigate testing, testing limits, real results from real DNA tests & how to compare these tests to find connections to related & unrelated persons. Students may share **existing** tests but will be required to purchase nothing.

Meets for 8 WEEKS

Course No.	Day	Dates	Time	Instructor
AGD-002	Monday	6/12 - 8/7	9:00 AM – 11:00 AM	R. Ferman

(B) iPHONE/iPAD FOR BEGINNERS

COURSE FEE: \$15.00

PREREQUISITES: *None*

iPhone/iPad beginners will feel comfortable with this class because we will take steps to learn all basics including making phone calls, text messages, sending emails, organizing phone book, setting preferences, and learning how to use basic APPs like Map, Camera, Photos, Web browser, iCloud, etc.

Meets for 4 WEEKS

Course No.	Day	Dates	Time	Instructor
IPB-001	Monday	6/19 – 7/10	11:30 AM – 1:30 PM	P. Tam

(C) iPHONE/iPAD-INTERMEDIATE

COURSE FEE: \$15.00

PREREQUISITES:

iPhone/iPad intermediate users will benefit from this class, especially if you want to learn more of iCloud, photo sharing, syncing iTunes, and popular APPs for messaging, social media, travel & entertainment, health, books, shopping, music, movies, Keynote, and Microsoft Office Online for FREE!

Meets for 4 WEEKS

Course No.	Day	Dates	Time	Instructor
IPC-004	Monday	7/17 -8/7	11:30 AM – 1:30 PM	P. Tam

(D) BASIC MANAGING YOUR COMPUTER USING WINDOWS 10

COURSE FEE: \$20.00

PREREQUISITES: *Completion of computer fundamentals or equivalent knowledge and skills.*

This is NOT a beginners' course!

This basic explanation of Windows 10 is designed to teach the student basic information regarding Microsoft's latest operating system. Student will learn how to use the new features of Windows 10 & basic everyday use including setting up the Desktop & the Start menu, searching & introduction to Cortana. Student may bring Windows 10 tablet or portable computer. **No class on July 4th**

Meets for 8 WEEKS

Course No.	Day	Dates	Time	Instructor
B10-008	Tuesday	6/13 -- 8/8	9:00 AM – 11:00 AM	J. Ferrier

(E) INTRODUCTION TO POWERPOINT

COURSE FEE: \$20.00

PREREQUISITES: *Experience using a computer to create, edit, name, file, print and find documents. A*

PowerPoint presentation is generally used to enhance an oral presentation to introduce an idea, proposal, product or process with professionally-designed high-impact slides. The addition of pictures, fancy text, and easy to understand tables, charts and diagrams help bolster the speaker's arguments. It is also an easy way to create photo albums that can be emailed to friends and family and viewed from their own computers.

No class on July 4th

Meets for 8 WEEKS

Course No.	Day	Dates	Time	Instructor
PPI-002	Tuesday	6/13 -- 8/8	2:00 PM - 04:00 PM	L. Garcia

(G) INTERMEDIATE GOOGLE SEARCH

COURSE FEE: \$20.00

PREREQUISITES: *Introduction to Computers, Exploring Windows, proficiency in the use of the mouse, and basic understanding of search using Google. **This is NOT a beginners' course!***

Google Search is just the start. Using Google Advanced Search, and it's components, requires building up some search experience. This course begins with basic search knowledge, adds advanced Google search words, one by one, and advances to Google Advance Search to tie all of these together.

Meets for 8 WEEKS

Course No.	Day	Dates	Time	Instructor
GGs-002	Wednesday	6/14 -- 8/2	9:00 AM – 11:00 AM	R. Ferman

(I) INTERMEDIATE MANAGING YOUR COMPUTER USING WINDOWS 10 COURSE FEE: \$20.00

PREREQUISITES: Completion of computer fundamentals or equivalent knowledge and skills. **This is NOT a beginners' course!**

This basic explanation of Windows 10 is designed to teach the student basic information regarding Microsoft's latest operating system. Student will learn how to use the new features of Windows 10 & basic everyday use including setting up the Desktop & the Start menu & searching & introduction to Cortana. Student may bring Windows 10 tablet or portable computer. **Meets for 8 WEEKS**

Course No.	Day	Dates	Time	Instructor
M10-009	Thursday	6/15 -8/3	9:00 AM – 11:00 AM	R. Ferman

(J) ANDROID PHONE FOR BEGINNERS COURSE FEE: \$15.00

PREREQUISITES: None

Android Smart Phone beginners will feel comfortable with this class because we will take steps to learn all basics including making phone calls, text messages, sending emails, organizing phone book, setting preferences, and learning how to use basic APPs like Map, Camera, Photos, Web browser, Google, etc. **Meets for 4 WEEKS**

Course No.	Day	Dates	Time	Instructor
SPB-001	Thursday	6/22 -7/13	11:30 AM – 1:30 PM	P. Tam

(K) ANDROID PHONE-INTERMEDIATE COURSE FEE: \$15.00

PREREQUISITES: Basic Android Phone skills

Android Smart Phone intermediate users will benefit from this class, especially you want to learn more of Google cloud, photo sharing, syncing music and popular APPs for messaging, social media, travel & entertainment, health, books, shopping, music, movies, and Microsoft Office Online available for FREE! **Meets for 4 WEEKS**

Course No.	Day	Dates	Time	Instructor
SPA-003	Thursday	7/20 -8/10	11:30 AM – 1:30 PM	P. Tam

(M) FIND-A-GRAVE: YOUR FAMILY'S VISUAL GENEALOGY COURSE FEE: \$20.00

PREREQUISITES: Knowledge of basic search techniques, basic genealogy and cut-and-paste.

This course will cover basics of using Find-a-grave, Google Earth, and your genealogy and wrap this together by having you connect your relatives. We will show how to be a Find-a-grave Administrator in order to use advanced Find-a-grave Tools to add obits; family pictures; awards; military, historical and genealogical material to the grave site records. Actual grave sites with documentation and connections with over five generations will be demonstrated. **Meets for 8 WEEKS**

Course No.	Day	Dates	Time	Instructor
AGV-002	Friday	6/16 -8/4	9:00 AM – 11:00 AM	R. Ferman

(N) COMPUTER FUNDAMENTALS FOR BEGINNERS USING WINDOWS 10 COURSE FEE: \$20.00

PREREQUISITES: A flash (thumb, stick) drive is necessary. Bring one on the first day or buy in class.

Truly an Entry Level course, designed for students who know nothing about a computer or have very limited knowledge. Main objective is mouse control & more mouse control. Proficiency in the use of the mouse & keyboard are necessary to take the advanced computer classes at SeniorNet. Learn to create, save, open & close files & folders. Windows 10 will be the primary operating system used but additional help is available in class & open lab to do the same exercises using Windows 7. **Meets for 8 WEEKS**

Course No.	Day	Dates	Time	Instructor
F10-005	Friday	6/16 -8/4	11:30 AM – 1:30 PM	D. Masui

(O) NEXT FUN CLASS AFTER COMPUTER FUNDAMENTALS COURSE FEE: \$15.00

PREREQUISITES: A flash (thumb, stick) drive is necessary. Bring one on the first day or buy in class. Computer Fundamentals Class is required before taking this class. Bring that book if possible.

A Beginners' class & a fun way to review Windows fundamentals from other beginner classes. Some proficiency in the use of the mouse & keyboard are necessary to take advanced classes. You will review how to create, save, open & close files & folders. **Meets for 4 WEEKS**

Course No.	Day	Dates	Time	Instructor
CCF-001	Friday	6/16 -7/7	2:00 PM - 04:00 PM	L. Harbour

WORKSHOPS

Workshop FEE: \$10.00

Course Fee is for one workshop. Sign up **and pay** at our website, by mail, or by Drop-In (see pages 6-7.) SeniorNet membership is not required. **NEW: Workshops are now held on various days & times.**

(WA) WRK 001	June 13 11:30-1:30	Email Essentials Tips and tricks, dealing with attachments, searching emails, cleaning up, etc.	Luisa Garcia <i>Prerequisites: Windows users</i>
(WB) WRK 002	June 20 11:30-1:30	YouTube and Pinterest YouTube - to search for videos, upload videos, and set your account and preferences. Pinterest - world's catalog of ideas, from DIY projects, recipes, etc.	Gerri Hodson <i>Prerequisites: Windows users</i>
(WC) WRK 003	June 27 11:30-1:30	Apps For Neighborhood Watch, Nextdoors - Apps For Home, Remodeling – Houzz Nextdoor helps you stay in the know about your neighborhood & connect with neighbors for help. Houzz can help navigate ideas/choices/costs for remodeling your home.	Fan Yeh <i>Prerequisites: Computer, or Smartphone (iPhone/Android) Basics</i>
(WD) WRK 004	July 11 11:30-1:30	Senior Cyber Scam Watch How to avoid Senior Cyber Scam and how to get out of trouble if it ever happened	Patrick Tam/Kate Motroni <i>Prerequisites: Computer Basics</i>
(WE) WRK 005	July 18 11:30-1:30	Senior Online Dating How To Use Websites Effectively And Safely For Relationship Building	Patrick Tam/Linda Passeri <i>Prerequisites: Computer Basics</i>
(WF) WRK 006	July 25 11:30-1:30	Digital Photos With many photos on your phone or camera, time to transfer all precious memories to a computer, & do amazing things with them. Learn all basic how-to's.	Harvey Lee <i>Prerequisites: Windows users</i>
(WG) WRK 007	August 1 11:30-1:30	e-INVESTING Research investment options & do online trading. Use Internet/Cloud for your Finances & Investments. Get, manage & monitor Financial & Investment Information. Talk about popular Financial & Investment Sites:	Harvey Lee <i>Prerequisites: Windows users</i>
(WH) WRK 008	August 8 11:30-1:30	Moving Email Accounts With Contact Lists, e.g. Yahoo To Gmail Need to switch email accounts because of too many spasms or security concerns? You can always move all your emails to another email account - all FREE!!	Patrick Tam /Kate Motroni <i>Prerequisites: Computer Basics</i>
(WI) WRK 009	June 21 11:30-1:30	Supermouse and Keyboard with Hot Keys Our mouse may be a Supermouse with many relatively unknown functions to work like a joystick. You will learn its mechanical & programmed functions.	Bob Lord <i>Prerequisites: Good computer skills</i>
(WJ) WRK 010	July 19 11:30-1:30	Password Programs/Apps – Lastpass, Passwordsafe Want to save all passwords securely? Learn how to use these programs and Apps to do that, also different password management options with web browsers like Chrome, IE, Firefox.	Patrick Tam <i>Prerequisites: Good computer skills</i>
(WK) WRK 011	July 26 11:30-1:30	APPLE MacOS and iCloud How to use MacOS on MacBook for iCloud, Copy CDs to iTunes, Sync Photos	Patrick Tam/Jeff Berger <i>Prerequisites: MacBook, Smartphone-iPhone/Android users</i>

(WL) WRK 012	August 2 11:30- 1:30	Computer Security VPN How to take your own network security to next level by setting a VPN - secure, encrypted connection between your computer and server operated by VPN service	Patrick Tam /Wayne Combs <i>Prerequisites: Good computer skills</i>
(WM) WRK 013	August 9 11:30- 1:30	Web Design Using Online Free Tools It's all FREE and you can design your own website for yourself, family events, pets, hobbies, or home business in no time - How cool is that!!	Patrick Tam /Kate Motroni <i>Prerequisites: Good computer skills</i>
(WN) WRK 014	June 15 2-4	E-READINGS, E-LEARNING AND HOW-TO'S With a library card, learn how to access eBooks and audiobooks FREE, also learn How-To's using YouTube	Gerri Hodson <i>Prerequisites: Library Card, basic computer skills</i>
(WO) WRK 015	June 22 2-4	Chill Pill for Computers How to take care of your computer. The very least you need to know to keep it healthy and safe, and if something happens, what to do without PANIC!!	Patrick Tam/Pauline Lee <i>Prerequisites: Computer Basics</i>
(WP) WRK 016	June 29 2-4	Quicken Introduction How to manage your finance with most popular tool.	Patrick Tam/David Arken <i>Prerequisites: Computer Basics</i>
(WQ) WRK 017	July 6 2-4	User Accounts Management Tips to create & manage different user accounts for different Computers, Websites, Apps, & how to manage all your passwords	Patrick Tam /Kate Motroni <i>Prerequisites: Computer Basics</i>

Registration Procedures

All Course and Workshop Fees **MUST** be paid before the workshop or first day of class. If you don't get into a class or workshop, your class or workshop fee(s) will be returned at no cost to you.

A. Online Registration must be submitted by Friday, June 2nd, 5 p.m.

Register for classes and workshops online at <http://www.snicsj.org/willows>. Fees **MUST** be paid by credit card during the online registration process. Registration instructions are on the website. If possible, include your Willows SeniorNet number found next to your name on the address label on this mailer.

B. Mail-In Registration must be received no later than Friday, June 2nd, 5 p.m.

Remember to include the following:

- the Mail in Form (page 7)
- a separate check for each course; workshop fees can all be combined in one check. (Couples taking the same course may combine their fees on one check.)
- a separate check for national SeniorNet membership dues (\$44 for first-time members, \$33 for renewals). Those taking **ONLY** workshops do not need to join SeniorNet.
- a self-addressed stamped (49-cent first-class stamp) envelope so we can confirm your registration status.

C. Drop-off Your Registration Form at the Willow Glen Community Center office before June 3rd.

Drop off your registration form, including checks, in an envelope addressed to SeniorNet any time during office hours.

D. Drop-In:

Come to Room 5 at the Center on Saturday, June 3rd, from 11:00 AM-12:30 PM.

E. Questions regarding registration or mailing list:

Contact Libby Harbour at 408-371-3999 or swtlib@sbcglobal.net.

Mail in Form

Mail to: Willows SeniorNet Learning Center, 2175 Lincoln Ave, San Jose, CA 95125 or drop off (no cash) at the Willow Glen Community Center office, 2175 Lincoln Ave, San Jose, Monday-Friday 9 am-4 p.m.

A. Name _____ Willows SeniorNet No _____ *(On Address Label)*
 Address _____
 City _____ Zip _____
 E-mail _____ Phone No. _____

If you are a couple who want the same SeniorNet course(s) or workshop(s):

B. Name _____ SeniorNet No. _____ E-mail (if different) _____

Course(s):

Letter Code	Course Name	Course #	Start Date	Fee	Attendee A and/or B
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Register me in Course #2 only if Course #1 is full: Yes _____ No _____

Couples: Register both in Course #2 only if Course #1 is full: Yes _____ No _____

Workshop(s) only:

Workshop #1: Letter Code _____ Course Name _____ Attendee A and/or B _____
Workshop #2: Letter Code _____ Course Name _____ Attendee A and/or B _____
Workshop #3: Letter Code _____ Course Name _____ Attendee A and/or B _____
Workshop #4: Letter Code _____ Course Name _____ Attendee A and/or B _____
Workshop #5: Letter Code _____ Course Name _____ Attendee A and/or B _____
Workshop #6: Letter Code _____ Course Name _____ Attendee A and/or B _____
Workshop #7: Letter Code _____ Course Name _____ Attendee A and/or B _____
Workshop #8: Letter Code _____ Course Name _____ Attendee A and/or B _____

After June 3rd, you can contact Libby Harbour at 408-371-3999 or swtlib@sbcglobal.net to add a workshop, **if space is still available**. Payment must be received before the workshop date.

Check(s) Enclosed

Please make all checks payable to **SNLCSJ**

Course #1:	Check No. _____	Amount \$ _____
Course #2:	Check No. _____	Amount \$ _____
Course #3:	Check No. _____	Amount \$ _____
Course #4:	Check No. _____	Amount \$ _____
Course #5:	Check No. _____	Amount \$ _____
Course #6:	Check No. _____	Amount \$ _____
Course #7:	Check No. _____	Amount \$ _____
Check for Workshop(s):	Check No. _____	Amount \$ _____
National SeniorNet dues:	Check No. _____	Amount \$ _____

Willows SeniorNet Learning Center San Jose is a 100% volunteer, nonprofit organization which provides low-cost, high-quality instruction in computer literacy and skills to adults age 50 and over. For more information, visit our website: <http://www.snicsj.org/willows>.

Willows SeniorNet Learning Center does not discriminate on the basis of race, color, national origin, religion, disability, or sexual orientation. Willows SeniorNet is a 501(c)(3) nonprofit organization (EIN: 77-0400780).

Registration Deadlines

- 3rd Session Registration Deadline Friday, June 2nd, at 5 pm
- 4th Session Registration Deadline Friday, September 8th, at 5 pm

<ADDRESS>



*The Willows
SeniorNet
Learning Center*